

MO-KAN PET PARTNER RESPONSIBILITIES

MO-KAN members are required to abide by Delta's Policies and Procedures and follow the additional guidelines of MO-KAN's Constitution, By-Laws and MO-KAN Pet Partner Policies. These documents are posted on the MO-KAN website, www.mo-kanpetpartners.org.

MO-KAN's purpose is to provide safe animal-assisted activity and therapy services to health and educational facilities by volunteers and their companion animals, making sure the teams are evaluated using Delta Society methods and procedures and are registered with the Pet Partner's program.

MEMBER RESPONSIBILITIES

TEAM VISITS

1. The MO-KAN dress code is casual slacks, i.e. chinos etc., pants must be ankle length and closed toe shoes are required. Delta shirts are highly encouraged. The dress code applies when evaluating, volunteering at an evaluation, or when representing Delta/MO-KAN.

Denim blue jeans are not allowed when visiting a facility unless authorized by the facility and/or MO-KAN. Occasionally, if the visit is outside, jeans or capri length slacks are appropriate

2. Handlers must wear a current Delta badge and the partner must wear their Delta tag when representing Delta in accordance with Delta's Policies and Procedures.
3. It is highly encouraged for each pet partner to be either vested or wear a scarf ensuring they are visually identified as a Delta partner.
4. MO-KAN members are responsible for at least four volunteer hours each year, at a facility or assisting at a MO-KAN event.

EVALUATIONS

1. Please note that you and your animal are being evaluated as a team. This is a simulated visit. Treat the evaluation as if it were a visit to a facility. Be proactive with your pet, talk to your pet, and do what is necessary to make your pet and yourself comfortable.
2. Evaluations are scheduled throughout the year. Dates and locations are posted on the MO-KAN website.
3. It is the responsibility of the handler to schedule their evaluation before their badge expiration date. Members are not allowed to visit with an expired badge.
4. The evaluation begins when the handler leaves their car and ends when entering the car after the evaluation.
5. Team ratings are reported to Delta after each evaluation. In the setting of a reevaluation, should a rating or equipment change occur, the most recent evaluation results prevail.

FACILITY COORDINATORS

1. Members will work with the MO-KAN facility coordinator as assigned. Coordinators are listed on the MO-KAN website under Facility Agreements. The coordinator will determine the visiting teams and when visits will be scheduled to occur as requested by the facility.
2. Scheduled visits are the handler's obligation. Handlers must arrive on time. Arrangements must be made with a substitute, or the facility coordinator should be contacted if the handler is unable to honor the commitment.
3. Hours will only be accepted for visits to a registered Delta/MO-KAN facility. Members are required to report hours to MO-KAN. The coordinator will issue quarterly reminders. It is essential that hours are reported to MO-KAN to ensure our facility needs are met as well as to monitor current MO-KAN facility agreements.

4. Facility coordinators are responsible to ensure the teams are compliant with the facility requirements, including dress codes.
5. If an incident occurs, the facility coordinator will be contacted, as well as a member of the MO-KAN board. Delta Policies and Procedures will apply.
6. The facility coordinator has the responsibility to establish and continue a working relationship with the assigned facility contact person and will ensure facility requirements are being met and satisfaction is achieved.
7. Visiting teams may suggest new teams to the MO-KAN facility coordinator for future consideration. The coordinator will make a decision whether a team is needed.
8. Facility coordinators or designee will mentor new visiting teams. Suggestions should be offered to assist the new teams with their visiting skills to ensure their success.
9. New handlers must shadow an experienced team at least once without their partner before beginning to visit as a MO-KAN team. A second shadow as a team may also be required.
10. Experienced MO-KAN teams may be required to shadow before visiting a new facility.
11. Teams representing MO-KAN will visit a facility that has a commitment with another pet visiting organization if invited by the facility and a Delta/ MO-KAN facility agreement has been signed. Visits will not coincide with another organization.
12. Greeting another team will occur with permission of each handler. Some teams prefer not to greet other teams. Greetings between teams must not occur while teams are interacting with a client. New team encounters should occur outside of the facility.